

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 21, 2022

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on June 21, 2022.

Vice Mayor Russell called the meeting to order with the Pledge of Allegiance and a Moment of silence

Roll Call

Present: Vice Mayor Sandy Russell, Ted Haskins, Kyle Mitchell, Janet Cooper, Ben Redman and Kim Chamberland. Ms. Chamberland made a motion to excuse Mayor Evans absence/vacation. Seconded by Ms. Cooper All yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast.

Proclamation

Vice Mayor Sandy Russell presented Milford resident Cathy Barney with a proclamation stating July 16, 2022 as "Artsy Fartsy Saturday" in honor of the neighborhood arts organization, its persevering and creative students and the 2022 Artsy Fartsy Saturdays Homecoming. Former student members and Cathy Barney approached the podium to invite the public to the book launch and movie premiere at 8pm on Saturday, July 16th at the American Legion Post 450/Riverside Park.

Public Hearing

City of Milford tax budget - public notice hearing Tax Budget for the City of Milford, Ohio for the Year 2023 Vice Mayor Russell officially opened the Public Hearing regarding the City of Milford 2023 Tax Budget. Ms. Pat Wirthlin addressed council informing of the brief history of what is a tax budget. And Ms. Wirthlin looks forward to the tax budget sessions in the fall. Ms. Wirthlin discussed quick cash funds, the Water Tower/ Water Lines Projects, Canoe/Kayak Launch. Ms. Wirthlin also discussed how the CIC/Community Improvement Corporation is looking at options for 25 Main Street (the former Park National Bank Building). Public Comments: Tobi Lacono Cleveland Avenue Milford Ohio Asked about the Kayak Launch Project. Mr. Doss explained the project details. Ms. Chamberland made a motion to close the hearing. Ms. Cooper seconded the motion. All yes

Proceedings

Approve the Council Meeting minutes from May 17, 2022 Ms. Chamberland made a motion to approve. Seconded by Mr. Redman All yes

Financial Statements

Adopt April 2022 Finance Report Receive May 2022 Finance Report Ms. Chamberland made a motion to adopt/receive Seconded by Ms. Cooper All yes

Public Comments none at this time

Standing Committee Report:

Administrative Services Committee

Administrative Services Committee Ms. Russell called the meeting to order at 3:00 p.m. Present: *Sandy Russell*, Lisa Evans, Kim Chamberland Staff: City Manager Michael Doss, Planning and Community Development Coordinator Christine Celsor, Finance Director Pat Wirthlin, Law Director Mike Minniear and Executive Assistant Jackie Bain Visitors: Lynn Chaney, Mike Menkhaus, Damiene Nelson, Laurie Howland and Mr. Ryan Hartig Proceedings: The updated minutes from the May 11, 2022, Administrative Services Committee Meeting were approved. DISCUSSION: PROPOSED LEGISLATION RE: SHORT TERM RENTALS AND REGULATIONS Mr. Doss reviewed the suggestive Changes information regarding Short Term Rentals and Regulations:740.01 removed the word Owner Occupied740.03 added the word Residential740.04 permitting Fee amount changed to \$500He stated that he did not feel these were substantive changes but wanted to figure out with the committee a time frame to enact this ordinance. If we take this ordinance and it becomes effective January 1 of next year, this would then be a substantive change which would make the whole legislative process start itself back over again starting Tuesday unless we get the five necessary votes. Anything else, if its effectuated, on Tuesday night, with no significant changes, it would go into effect at such time. Any other extended periods would need to be discussed. Mr. Doss informed the committee that the staff wanted to come before committee with the changes they were suggesting. Mr. Minniear discussed the effective date with the committee. The rationale was to due process and fairness, require a person to be given an opportunity to go through the permit process. We have not even had a permit application generated yet. Ms. Celsor commented that the 740.03 rule/regulation needed to be changed to read: A Residential STRP is not permitted within the three hundred feet buffer zone of another residential STRP, and no more than thirty STRP's shall be permitted per calendar year. The committee discussed and concluded that a permit application process will be available within sixty days. October 1, 2022, was proposed as the date to which those that the Ordinance applies to, must come in and complete the permit process. Ms. Chamberland made a motion to take the updated information as discussed in this meeting to council. Ms. Chaney -Ms. Chaney had multiple questions regarding the changes and the process for the currently proposed Short Term Rental Ordinance information. Mr. Minniear explained the process per the City of Milford Charter. The committee members explained

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items of concern to staff. They had to define between commercial and residential. And the current discussion is regarding the time frame becoming effective on October 1, 2022. Ms. Russell addressed the audience and explained the clarification process which will help staff be able to enforce the rules and regulations of the Short-Term Rental information. Mr. Menkhaus – Commented that not all of these businesses are illegal if you have a zoning variance. Questions were also asked of the committee regarding the rules and regulations of the Short-Term Rental. Ms. Howland – Discussed the committee’s duties and obligations. And how this effects the people living next door to these units every single day. If it such a concern of where these people will stay, she suggests that people stay at our local hotels. Mike Minniear responded that if we are going to pass the ordinance, passing it indicates that the Owner-Occupied short-term rental properties are legal at that point. Then the permit process allows you to continue to operate, provided you do the permit process. We may want to pass it making it effective immediately so that they are on notice that they are operating not according to the ordinance, but we will give you a moratorium, so to speak, to complete the permit application within a certain amount of days. Ms. Wirthlin explained the first reading information. Also discussed were the concerns of staff regarding the placing of the word residential to make it clearer. And if it was not a substantive change and if it is something to just make it clearer, that is okay. But if it is a substantive change, then they would have to start the process over. And the issue of the time frame could or could not be a substantive change. She believes that up to 90 days was not a major change. And that is why we could change it a little bit, and it does not have to be a verbatim second reading, and it can still be a second reading and pass at the next meeting instead of starting over. Mr. Minniear stated that there are two separate things here. The ordinance itself which is the law/the text. Which is Chapter 740/Short Term Rental Property. Then there is the enacting legislation, which is the ordinance itself, which he will read. He reads the ordinance, and he adopts the text by incorporation. There is nothing in the text that states when it is effective. The last council meeting it was effective immediately. HE can only read it again, there has to be exactly the same text at the next council meeting. If we do not change anything on it, the changes he discussed before regarding the \$500 and the Residential those are clarifications. Those are substantive major changes. Making the effective date from immediate to a time period is a major change. IF he comes back at the next council meeting and there is no change to the effective date, it can be passed that night, with four votes. If the effective date is made any time other than immediately, he can only read it for the first time at the meeting. Mr. Minniear stated that we make it effective immediately but with the understanding that people will have the opportunity to complete the permit process to be in compliance. Ms. Chamberland clarified the information with Mr. Minniear that as this is written, does this constitute as a second reading and can be passed by only four votes at the next council meeting? And then we can say it is effective immediately for people that have owner-occupied short-term rentals in residential neighborhoods would get on notice that you would have to apply for your permit for your property. And we have a moratorium until October 1st. Mr. Minniear stated that yes. He could read the ordinance as the text as it exists today, with just those minor clarification changes, is effective immediately, but the city will grant a time period for people to complete the process. Which could pass on Tuesday. If we did not give people a moratorium, what would we do? Call the Sheriff? He is concerned with the community and the residents but there is a fairness issue involved here. The people have to be given the opportunity to bring themselves in compliance. It is about due process and fairness and about the residents that live here. Damiene Nelson – Has owned many rental properties and yes, it is a pain to adapt. But you can definitely make money on long term rentals. Ms. Chamberland made a motion to move this to council, next Tuesday, to make this *EFFECTIVE IMMEDIATELY with people to have the opportunity to complete the permit process until October 1st*. Ms. Russell seconded the motion Ms. Evans no *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO BE EFFECTIVE IMMEDIATELY RESIDENTIAL, OWNER AND NON-OWNER OCCUPIED, SHORT-TERM RENTAL PROPERTIES ARE PROHIBITED* *Seconded by Ms. Chamberland Mr. Redman recused himself All yes**In the body of the Ordinance it will be indicated that persons currently not in compliance with this ordinance shall be given until October 1, 2022, to be in compliance

DISCUSSION: MEDICAL MARIJUANA FACILITIES Mr. Doss discussed how the state has offered up additional licensers for medical marijuana dispensaries in the State and at they have gone through a lot of reprocesses. There were several applicants that listed the City of Milford as their addresses to place dispensaries. Several LLC placed multiple applications for one property. We have received any permitting or any applications for permits for any of those properties. There is a concern for how many medical marijuana dispensaries can you have within a city. And it can have an impact on economic development because of the stigma that is still around. The committee discussed and considered limiting the amount of medical marijuana dispensaries within the City of Milford. And to only allow one operating licensed facility at one time. Ms. Chaney commented that currently in the insurance industry even if it is allowed by the State marijuana is not recognized at the Federal level as being a legally operated business and as such you cannot insure them. You many need to input some insurance criteria for the business. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE LIMITING MEDICAL MARIJUANA OPERATION FACILITY TO ONE LICENSED OPERATION FACILITY AT ONE TIME IN THE CITY OF MILFORD* *Seconded by Ms. Chamberland Mr. Redman recused himself All others yes*

DISCUSSION: 5633 HAPPY HOLLOW ROAD LOT SPLIT Ms. Celsor brought to the committee’s attention an application for a lot re-configuration located at 5633 Happy Hollow Road. The house is located on a parcel in Milford and the driveway is located on a parcel in Miami Township. They are looking to combine the driveway property into the main part of the property. All departments have reviewed this information and did not have with any concerns. Mr. Ryan Hartig – Viox &

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Viox Discussed with the committee the property size and reviewed a layout of the property. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE APPROVING THE RECONFIGURATION OF THE LOT AT 5633 HAPPY HOLLOW ROAD* *Seconded by Ms. Chamberland All yes* ESTABLISHMENT OF THE PARK LEVY IMPROVEMENT FUND NO. 418 Ms. Wirthlin brought to the committees' attention that a month ago she asked for approval to make Fund 208 for the Park Levy. She has since then has had second thoughts about it after talking this over with financial experts. They have decided to go in a different direction. It would involve two funds. Fund number 418/Park Levy Improvement Fund, which accounts for the park development & Fund 332/Bond Levy Retirement Fund which accounts for the debt payment. Separating one from the other. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CREATION OF THE PARK LEVY IMPROVEMENT FUND NUMBER 418 (AND DECLARING AN EMERGENCY)* *Seconded by Ms. Chamberland All yes* DISCUSSION: LOCAL GOVERNMENT FORMULA Mr. Doss discussed the Local Government Fund Formula and how it is dispersed. Milford's formula with the new Township model went down to a bit over \$50,000 which was set to go on a three-year scale. This model, which three groups have to vote on, Clermont County Commission, The City of Milford and a combination of the Townships and Villages. If they are to exclude the City of Milford, they must pass an ordinance every year. If they include the city of Milford in their formula, it is good for a period of five years. Mr. Doss reviewed information regarding a consensus model with the committee. He went over information on several resolutions being circulated through Clermont County with the Township Association and also a mayor's model going around. The model that benefits the City of Milford the most is the Clermont Consensus model. Ms. Wirthlin also discussed Milford's involvement in the process and the race for resolutions process. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN RESOLUTION AUTHORIZING ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONMENT OF THE UNDIVIDED LOCAL GOVERNMENT FUND FOR CALENDAR YEARS 2023 THROUGH 2027* *Seconded by Ms. Chamberland All yes* DISCUSSION: NON-UNION EMPLOYEES COMPENSATION Mr. Doss informed the committee that it is that time of the year to discuss non-union employee compensation. At the end of each calendar year, we pass a Resolution for employee compensation for non-union employees. We have collective bargaining employees and the contracts for those four bargaining pay increases are effective July 1 of each year. We are trying to line them up with the Union contracts and that is why you are seeing this information now instead of at the beginning of each year as previously done. And to be distributed by a flat amount that he or she can divi up accordingly to staff. Mr. Doss also asked for an additional consideration for the Asst. Chief of Police and Finance Director to have their portion of their pension picked up. They are vitally important positions, key roles within the City of Milford. It would 10% for the Finance Director and 12.25% for the Assistant Police Chief. They are not getting an increase with the \$21,000 but is also about retainage of good quality employees. And their names to be identified in the ordinance. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO INCREASE THE AMOUNT FOR NON-UNION EMPLOYEES COMPENSATION IN THE TOTAL AMOUNT OF \$21,000 TO BE DIVIDED UP BY THE CITY MANAGER.* *Seconded by Ms. Chamberland All yes* *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO HAVE A PORTION OF THE PENSION PICKED UP FOR ASSISTANT CHIEF OF POLICE IN THE AMOUNT OF (12.25% PER YEAR) AND THE FINANCE DIRECTOR IN THE AMOUNT OF (10% PER YEAR)* *Seconded by Ms. Chamberland All yes* There being no further business, the meeting adjourned at 4:28 pm with a motion from Ms. Evans. *Seconded by Ms. Chamberland All yes* Respectfully submitted, Jackie Bain, Executive Assistant

Community Development Committee

Community Development Committee –Community Development Committee Meeting Minutes June 16, 2022 Mr. Redman called the meeting to order at 4:30 p.m. Present: Ted Haskins, Kyle Mitchell, and Ben Redman Staff: City Manager Michael Doss, Finance Director Pat Wirthlin, Executive Assistant Jackie Bain Visitors: none Appoint a Committee Chairperson Mr. Mitchell made a motion to appoint Mr. Redman as Committee Chairperson *Seconded by Mr. Haskins All yes* Proceedings: Approve the proceedings from the September 2, 2021, Community Development Committee Minutes. All yes DISCUSSION: FIVE POINTS LANDING PARK ENGINEERING, ARCHITECTURAL, PROJECT MANAGEMENT PROPOSALS. City Manager/Michael Doss discussed information regarding the Five Points Landing Park proposals. We solicited for proposals and received three (3) competitive proposals: MSP Design proposal for Engineering, Design and Project Management Services \$208,000 Kleingers proposal for Engineering, Design and Project Management Services \$223,900 S & S Engineers \$250,000 Mr. Doss explained to the committee how MSP – with the original concept design - went back and sharpened their pencil to get their proposal down to \$208,000. The total cost estimate with Engineering construction to make this park Phase I happen was 2.8 million. If you will recall, we ended up borrowing 2.8 million but only 2.6 of the amount is for the project and engineering because we have a few hundred thousand dollars for the interest on the loan to get this project funded so we are not having to wait five years to do this project. Any cost savings that we can find, the better. Ms. Wirthlin reviewed the estimated cost with the committee. Mr. Redman asked about the turnaround time on the plans. Mr. Doss stated that once this is approved by council, we will get with the selected engineering firm and produce a schedule. His goal is to break ground on this project in September. His goal for the overall project is by July or August of next year. The committee had further discussion regarding the different proposals other than price. *THE COMMITTEE AGREED TO RECOMMEND THAT*

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THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING TO ENTER INTO AN AGREEMENT WITH MSP FOR ENGINEERING DESIGN AND PROJECT MANAGEMENT SERVICES IN RELATION TO THE FIVE POINTS LANDING PARK IN THE AMOUNT OF \$ 208,000 *Seconded by Mr. Mitchell All yes* Mr. Doss discussed FCStorm Soccer and the program to potentially use our existing ballfield at Riverside Park for some of the practices and games. The city would be responsible for mowing the grass. They would be responsible for maintaining the field. We will have to work out an agreement with them. The ballfield is currently highly under-utilized ballfield. The committee discussed with and agreed with Mr. Doss to take out the entire diamond area to make it into a soccer field. Mr. Redman asked about any updates regarding the canoe launch. Mr. Doss said that we did receive the \$190,000 from the State of Ohio. He is still waiting to hear back about the Community Development Block Grant which is through Clermont County. It is a \$290,000 project which 83% of the project will be funded by Grants. There being no further business, the meeting adjourned at 5:00 p.m. with a motion from Mr. Redman, Seconded by Mr. Haskins. All agreed. Respectfully submitted, Jackie Bain, Executive Assistant

Public Services Committee

Public Services Committee – Kim Chamberland Public Services Committee Meeting Minutes June 16, 2022Ms. Chamberland called the meeting to order at 5:00 p.m. Present: Kim Chamberland, Ted Haskins, Kyle Mitchell Staff: City Manager, Michael Doss, Finance Director, Pat Wirthlin, and Executive Assistant Jackie Bain Approval of Minutes: The committee members read and approved the February 11, 2022, Public Services Committee Minutes DISCUSSION WALLACE WATER TOWER ENGINEERING AND PROJECT MANAGEMENT PROPOSALS Mr. Doss explained that we received two bids for engineering services for the Water Tower project. One from Brandstetter Carroll. Their proposal was in the amount of \$278,500. S & S Engineers submitted a proposal in the amount of \$ 220,000. Mr. Doss discussed why he feels more comfortable recommending Brandstetter Carroll for the project. This project is a Federal Grant and is not coming directly from the City of Milford and feels that they are more familiar with our water system. And he would rather go with an engineering firm that he is aware of and have done work with in the past and has been intimately involved in our water tower and our water discharge and supply line systems. Donna Luecke Milford Ohio Ms. Luecke questioned if the water lines will be underground and if the lines will go through people's properties. And asked about the current spillover water from the top of the tower as well as the current Cell Towers that are located on the site. Mr. Doss explained that the water lines will be buried underneath the ground and will go through existing properties that the city owns in the same footprint where the existing water tower is. Also discussed landscape screening in the area and the spillover water at the top of the current tower which will not occur with the new water tower. The Cell Towers companies will be contacted since the towers will have to be removed for the project. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING TO ENTER INTO AN AGREEMENT WITH BRANDSTETTER CARROLL INC FOR ENGINEERING SERVICES ASSOCIATED WITH THE WALLACE AVENUE WATER TOWER PROJECT IN THE AMOUNT OF \$278,500* *Seconded by Mr. Haskins All yes* INFLUENT SAMPLING MACHINE INVOICE Mr. Doss brought to the committee's attention that the Wastewater plant had to replace their Influent Sampling Machine. The amount of the invoice was \$ 7,553.67 from USA Blue book. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING TO PAY USA BLUEBOOK FOR THE INFLUENT SAMPLING MACHINE INVOICE IN THE AMOUNT OF \$ 7,553.67* *Seconded by Mr. Haskins All yes* ADLETA CONSTRUCTION SR 28 ASPHALT REPAIRS INVOICE MR. Doss explained the water leak on SR 28 with considerable damage. Had to shut down the lanes. On a Sunday and repaired the water leak. It was imperative that the road then be opened with a holiday weekend and Frontier Days upon us. And detouring traffic through the neighborhood was not an ideal situation from a safety point. The cost to open the road to mill, pave and full depth pavement repair was going to be approximately \$113,000. We tried to have our insurance cover this, but they would not due to it being a water main break. We contacted Adleta Construction and they gave us an estimate to patch the road so we could then open the road as an emergency action. The amount of the invoice is \$ 13,824.96 Mr. Doss also discussed that during the water main break there was damage done to the Storm Sewer System manhole and degrading the pavement in that manhole area which is making the area unstable enough to not want cars driving over this area. A contractor has been contacted to repair the area and then we will have to pave and patch the road back up. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING TO PAY RLA UTILITIES, LLC INVOICE IN THE AMOUNT OF \$ 13,824.96* *Seconded by Mr. Haskins All yes* Ms. Wirthlin commented on the rebuilding of SR 28. Next year we have two funds Permissive Tax Fund and the State Highway Fund that can only be used on streets, and they have built up enough money to pay for the most part. There being no further business, the meeting adjourned at 5:25 p.m. with a motion from Mr. Mitchell, Seconded by Mr. Haskins. All yes Respectfully submitted, Jackie Bain, Executive Assistant

City Manager's Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director, Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: June 21, 2022RE: Manager's Report Neighborhood Meeting – The City will host a neighborhood meeting tomorrow, June 21 at 5:30 pm at City Hall. Tim Casto with the Kleingers Group will present a project to alleviate stormwater issues on Laurel Avenue and portions of Cleveland Avenue and Mill Street. The project is anticipated to be constructed with in-house City labor and

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materials. SR 28 Road Repairs Update – A sanitary sewer manhole received damage from the recent water main break. The manhole damage created a deep hole underneath the asphalt which compromised the pavement on the road. The repair will be finalized tomorrow, and the road will be open for traffic before this weekend. Jim Terrell Park Canoe/Kayak Launch – The City received a direct appropriation in the amount of \$195,000 from the Ohio Capital Budget. The City anticipates receiving another \$55,000 from the Community Development Block Grant later this summer. The project is anticipated to be constructed in the early spring of 2023. EPA Superfund Site Aquifer – Representatives from the EPA will meet with the City on July 13 to discuss the proposed remediation plans for the superfund site. This meeting is the preliminary planning phase for the overall remediation and resolution of contaminants located on the site. SWORRE Waste and Recycling Bids – The Center for Local Government and SWORRE recently received bids for future waste collection and recycling services. The City is working with the consortium and the Center for Local Government on a recommended approach for said services in Milford. STANDING COMMITTEE MEETINGS None at this time REMINDERS July 3 – Sparks in the Park 7:00 pm – 10:15 pm July 19 - City Council Meeting at 7:00 pm. (Summer Schedule)

Police Department

Chief Mills reported the following *TRAINING* • Second quarter trainings were assigned in the Police One Academy training module. • 2022 C.P.T. courses have been scheduled for: o Less-Lethal Force / Deadly Force o Domestic Violence o Cultural Humility • Officer Dennis attended the monthly Dive Team training. • Sergeant West graduated from S.T.E.P. through O.A.C.P. • Two officers attended Crime Scene Specialist training. • Officers Liming, Chastain, and Sergeant West attended a Mental Health Symposium. • All supervisors successfully completed the annual All Hazards Plan policy review and test. • Chief Mills participated in a disaster drill with Clermont and Warren County EMAs. *NOTABLE OCCURRENCES* • Officers investigated a suicide by hanging on Old Bank Rd. • Officers investigated a suicide by handgun in the parking lot of the Valleybrook Apartments. • A burglary was reported at Concord Woods Apartments. • A rape was reported on Cooper Avenue. • A rape was reported at the Oakwood Apartments. • A breaking and entering was reported at 401 Chamber Drive. • A breaking and entering was reported at 691 HWY 50. • Squad One officers executed a felony warrant arrest of Homewood Suite employee thru a Crime Stoppers tip. • A theft of \$16,000 in computer equipment from a work truck was reported on Chamber Drive. Officers handled a psych emergency of a juvenile armed with a large knife. The juvenile was eventually disarmed with assistance of her parent and taken to Children’s Hospital via squad. • Officers addressed numerous fallen trees and down power lines during a severe storm. • Squad Two officers successfully negotiated the surrender of an armed, wanted subject, who was also the subject of a pending TPO. • Officers responded to Polk Street for a disturbance in the area and found a subject inside a parked vehicle with an open bottle of vodka, an empty 24oz. beer, and prescription marijuana. The occupant refused to perform any field sobriety tests or to provide a breath/urine sample. He was charged with multiple offences by Officer Clark. *ADMINISTRATIVE* • The Tri-State Peer Support Team Pet Therapy dog visited the station on May 18. • Chief Mills assisted the Hamilton Township Police Department with the selection process for Captain. • Chief Mills attended the Click it or Ticket campaign kickoff at Mike Castrucci Chevrolet. • Detective Rogers received an Excellence in Police Service Award at the 2022 Clermont County Law Enforcement Appreciation Banquet. *Monthly Report - May 2022 COMMUNITY RELATIONS* • Officers completed: o 12 hours of bike/Segway patrol o 3 Senior Visits o 57 Vacation House Checks o 637 Directed Patrols o 15 COP Watch Notices • Squad One officers attended Walmart Police Appreciation cook-out • Officer Dennis was interview by a female college student interested in a career in policing. • Officer Kenney played basketball with a troubled youth twice during the month. • The Department assisted with the annual Memorial Day Parade. • Officers hand delivered Frontier Day Parade notices to all businesses and residences inside the parade route. • Squad Three officers stopped by Pattison School during their annual carnival. • A Squad Three officer assisted a stranded subject at Holiday Inn and provided a courtesy transport to the Drop-In Shelter. • Squad Two officers attended the DARE graduation at Pattison Elementary School. • The Department received a certificate of appreciation from Clermont Senior Services for our commitment to their Senior Visit Program. Ms. Chamberland asked Chief Mills to explain the COP Watch Notices/Criminal Opportunity Prevention aka Night Eyes. Typically, it is the Officers in the evening or overnight patrols that observe a condition that could be enticing to a criminal and ways to prevent crimes. They leave a notice to the resident.

Fire and Ems Report

Chief Baird reported that with the City Manager’s permission they are conducting the first Spray Park of the season this Thursday from 1pm to 2pm at the Five Points Landing site. Also reported that a significant amount of training has been completed in the past month. Included Swift Water Rescue and Heavy Vehicle Rescue classes. District Chief James Nickell and LT. Shawn Wurzelbacher participated in Blue Card Instructor training. The Firefighters Club will be selling refreshments at the Sparks In The Park Event. All money raised goes back to purchasing equipment and training for the fire department. Chief Baird also wanted to thank and acknowledge the work that City Manager Michael Doss and his staff did for securing the Kayak/Canoe launch-ramp. We really needed to have a dedicated access point in the city vs. relying on privately held access points as well as the Kelley Nature Preserve ramp.

Council Comments Ms. Cooper thanked all that helped and attended which helped keep the Memorial Day Parade tradition event going.

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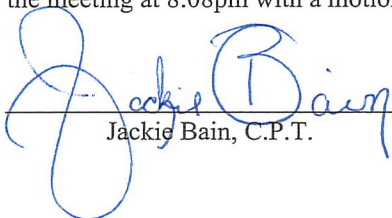
New Business:

Ordinances and Resolutions

- 22-636 A Resolution Authorizing Adoption Of An Alternative Method Of Apportionment Of The Undivided Local Government Fund For Calendar Years 2023 Through 2027 Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-637 A Resolution Approving the Tax Budget for The City of Milford, Ohio for The Year 2023 Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-147 An Ordinance To Have A Portion Of The Pension Pick Ups for The Assistant Chief of Police and The Finance Director Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-148 An Ordinance Authorizing Merit Pay Increases for Non-Union Employees Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-149 An Ordinance Enacting Chapter 740 of The Codified Ordinances of The City of Milford for The Regulation of Short Term Residential Rental Properties Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper Mr. Redman recused himself All others yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper Mr. Redman recused himself All others yes
- 22-150 An Ordinance Amending Ordinance No. 2021-90 and Chapter 737 of The Codified Ordinances of The City of Milford Ohio Regarding Retail Marijuana Dispensaries Within The Corporate Limits of The City of Milford, Ohio, and Prohibiting Marijuana Cultivators and Processors Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper Mr. Redman recused himself All others yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper Mr. Redman recused himself All others yes
- 22-151 An Ordinance Establishing The Park Levy Improvement Fund No. 418 Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-152 An Ordinance Authorizing an Agreement with MSP for Engineering Services for the Five Points Landing Project Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-153 An Ordinance Authorizing an Agreement with Brandstetter Carroll, Inc. for Engineering Services for The Wallace Avenue Water Tower Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-154 An Ordinance Authorizing The Purchase of an Influence Sampling Machine from USA Bluebook Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-155 An Ordinance Authorizing Payment to RLA Utilities, LLC for State Route 28 Asphalt Repairs Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes
- 22-156 An Ordinance Authorizing Combination of Parcels to Create New Parcel at 5633 Happy Hollow Road Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Cooper All yes Ms. Chamberland made a motion to adopt Seconded by Ms. Cooper All yes

Old Business: none at this time

Adjourn: There being no further business to come before the City Council; Vice Mayor Russell adjourned the meeting at 8:08pm with a motion from Ms. Chamberland Seconded by Ms. Cooper All yes


Jackie Bain, C.P.T.


Lisa Evans, Mayor